



**City Planning and Economic Development Services
Development Services**

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brisbane.qld.gov.au

Dedicated to a better Brisbane

07 August 2026

Creera Property Pty Ltd A.C.N 674 930 673

C/- Hal Architects Pty Ltd

3/709 Main Street

KANGAROO POINT QLD 4169

ATTENTION: Adam Lockhart

Application Reference: A007063718

Address of Site: 24 UNIVERSITY RD MITCHELTON QLD 4053

Applicant's Ref: H4904UNI

Dear Adam

RE: Action Notice - Application not 'properly made'

RE: Request for extension of response to action notice period under the *Planning Act 2016*

Thank you for your letter dated 6th August 2026 requesting an extension to the period to respond to the action notice issued by Council on 15th July 2026

Under section 3.2 of the Development Assessment Rules, I agree to extend the action notice response period until 4th September 2026.

Please note that if a response is not received by this date, the application will be taken to have not been made.

Please phone me on telephone number below during normal business hours if you have any queries regarding this matter.

Yours sincerely

Bronwyn Willis

Planning Paratech

Planning Application Review Service

Phone: 3403 6710

Email: bronwyn.willis@brisbane.qld.gov.au

Development Services

Brisbane City Council