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03 March 2026

K & L Building Services Pty Ltd  
C/- Amelior Development Services  
PO Box 846  
COORPAROO QLD 4151

**ATTENTION: Phillip Ng**

**Application Reference:** A006934311  
**Address of Site:** 1156 MT GRAVATT-CAPALABA RD MACKENZIE QLD 4156  
**Applicant's Ref:** 25-0203

Dear Phillip

**RE:** Action Notice - Application not 'properly made'

**RE:** Request for extension of response to action notice period under the *Planning Act 2016*

Thank you for your letter dated 2<sup>nd</sup> March 2026 requesting an extension to the period to respond to the action notice issued by Council on 9<sup>th</sup> January 2026.

Under section 3.2 of the Development Assessment Rules, I agree to extend the action notice response period until 31<sup>st</sup> March 2026.

Please note that if a response is not received by this date, the application will be taken to have not been made.

Please phone me on telephone number below during normal business hours if you have any queries regarding this matter.

Yours sincerely

Bronwyn Willis  
Planning Paratech  
Planning Application Review Service  
Phone: 3403 6710  
Email: [bronwyn.willis@brisbane.qld.gov.au](mailto:bronwyn.willis@brisbane.qld.gov.au)  
Development Services  
Brisbane City Council