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10 August 2026

Chief Executive Officer
Brisbane City Council
GPO Box 1434
Brisbane QLD 4001

Dear Sir / Madam,

CHANGE APPLICATION (MINOR CHANGE PURSUANT TO S81 OF *PLANNING ACT 2016*)

DEVELOPMENT PERMIT FOR A MATERIAL CHANGE OF USE FOR MULTIPLE DWELLING (5 UNITS) OVER LAND AT 125-127 SHERWOOD ROAD, TOOWONG (LOTS 2 AND 3 ON SP337447)

COUNCIL REFERENCE: A006792300

Mewing Planning Consultants act on behalf of Effinity Pty Ltd (**the Applicant**) in relation to the site at 127-127 Sherwood Road, Toowong (**the site**).

On behalf of the Applicant, and pursuant to section 78 of the *Planning Act 2016* (the **Planning Act**), we hereby submit a Change Application (Minor Change) to the current development approval over the site, comprising a Development Permit for a Material Change of Use for Multiple Dwelling (5 Units) (Council reference: A006792300).

Details of the Change Application, including relevant background information, proposed changes, statutory town planning framework, and statutory town planning assessment, are included within the enclosed Minor Change Assessment prepared by Mewing Planning Consultants. In conjunction with the Town Planning Assessment, the application is supported by the following material:

- **Attachment A** – Original Development Approval;
- **Attachment B** – Planning Act Form 5, Owners' Consent and Certificate of Title; and
- **Attachment C** – Amended Architectural Plans, prepared by YATA Architecture.

In accordance with Brisbane City Council's *Schedule of Fees and Charges for 2026-27*, the Change Application is anticipated to attract a statutory application fee of **\$4,800.00**.

We would welcome the opportunity to discuss any aspect of this Change Application. Should you wish to discuss, please contact Ben Thomas on 0413 015 782 or via email ben.thomas@mewing.com.au.

Yours sincerely,

Ben Thomas
Senior Town Planner
Mewing Planning Consultants