sinclair planning

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Sinclair Planning Pty Ltd
ABN 17 639 191 503

BCC DS
RECEIVED
15/10/2026
APPLICATION REF
A007125076

Our Ref: SP25014.L02.001
Your Ref: A007125076
Contact: Leisa Sinclair

15 October 2026

Brisbane City Council
GPO Box 1434
BRISBANE QLD 4001

Attention: Biljana De Sousa, Planning Paratech, Development Services
Via: DSPlanningSupport@brisbane.qld.gov.au

Dear Biljana,

ACTION NOTICE COMPLIANCE - DEVELOPMENT ASSESSMENT RULES CHAPTER 1, PART 1, SECTION 3.2
DEVELOPMENT PERMIT FOR A MATERIAL CHANGE OF USE (MULTIPLE DWELLING)
16 HAMILTON STREET, KANGAROO POINT QLD 4169– LOT 1 ON RP60298
ASSESSMENT MANAGER REFERENCE: A007125076

Sinclair Planning Pty Ltd acts for Feel-J Properties Pty Ltd ACN 669 980 509 (Applicant) in relation to the abovementioned development application made to Brisbane City Council (Council), pursuant to Section 51 of the Planning Act 2016 (Planning Act).

Council issued an Action Notice about the development application on 13 October 2026.

This correspondence constitutes notice that the Applicant has complied with the requirements of the Action Notice pursuant to Chapter 1, Part 1, Section 3.2 of the Development Assessment Rules (DAR). Please find attached:

- a copy of the Certificate of Title;
- amended Owner's Consent;
- evidence from the Applicant that confirms the development application assessment fee was paid on 15 October 2026.

In accordance with Section 3.3 of the DAR, the development application is now properly made. The Applicant looks forward to receiving a Confirmation Notice pursuant to Chapter 1, Part 1, Sections 2.2(a) and (c) and 3.4 of the DAR.

Please contact the undersigned if there are any queries in relation to the application.

Yours faithfully



Leisa Sinclair
Director

enc: Certificate of Title, Amended Owner's Consent and Confirmation of Fee Payment