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Sinclair Planning Pty Ltd
ABN 17 639 191 503

Our Ref: SP25014.L04.001(BCC)
Your Ref: A007125076
Contact: Leisa Sinclair

BCC DS
RECEIVED
23/10/2026
APPLICATION REF
A007125076

23 October 2026

Development Services
Brisbane City Council
GPO Box 1434
BRISBANE QLD 4001

Attention: Joel Wake, Senior Urban Planner, Planning Services South
Via: DSPlanningSupport@brisbane.qld.gov.au

Dear Joel,

16 HAMILTON STREET, BRISBANE Q 4000 – LOT 1 ON RP60298
DEVELOPMENT PERMIT FOR A MATERIAL CHANGE OF USE – MULTIPLE DWELLING AND DEVELOPMENT PERMIT FOR BUILDING WORK – BUILDING WORK ADJOINING A STATE HERITAGE PLACE
APPLICANT GIVES NOTICE OF REFERRAL OF DEVELOPMENT APPLICATION TO ASSESSMENT MANAGER PURSUANT TO DEVELOPMENT ASSESSMENT RULES CHAPTER 1, PART2
ASSESSMENT MANAGER APPLICATION REFERENCE: A007125076

Sinclair Planning Pty Ltd acts for Feel-J Properties Pty Ltd ACN 669 980 509 as trustee (Applicant) in relation to the abovementioned development application (application).

Reference is made to the Brisbane City Council Confirmation Notice, dated 23 October 2026. The application requires referral to the:

- State Assessment and Referral Agency for a Material Change of Use of premises carried out on a lot that shares a common boundary with a Queensland Heritage Place (Place ID 601810 – Sunnyside) (Schedule 10, Part 8, Division 2, Subdivision 3, Table 2, Item 1) of the *Planning Regulation 2017*.

On behalf of the Applicant and in accordance with the provisions of Chapter 1, Part 2, Section 5.3 of the Development Assessment Rules, we advise that a copy of the Confirmation Notice and all application details were formally lodged with SARA on 23 October 2026. A copy of the referral letter is enclosed.

Please contact the undersigned if there are any queries in relation to the application.

Yours faithfully

Leisa Sinclair
Director

enc: Referral Letters